



KENNESAW STATE UNIVERSITY

DIVISION OF STUDENT AFFAIRS
Student Disability Services

ASSISTIVE SOFTWARE & TECHNOLOGY OPTIONS FOR NOTE TAKING ASSISTANCE

SONOCENT AUDIO NOTE TAKING SOFTWARE

Sonocent is an audio note taking software that provides a more visual and interactive way for students to record lectures. It allows students to add Power Point slides, diagrams, and text content with their recordings so that students can take better notes independently. Students will need a mobile device or laptop to take to class to use this software.

- **Procedures to request Sonocent Software**
 - SDS has a limited quantity of software licenses for Sonocent. Licenses are issued to students on a first come, first served basis.
 - Students will send an email to sds@kennesaw.edu including their name and KSU ID number. When emailing, students will use the subject line: *Sonocent Request*.
 - Licenses are issued on a semester basis. Students who wish to renew their license for a new semester must send an email to SDS to submit a new request.

LIVESCRIBE SMART PENS

LiveScribe pens allow students to record while taking handwritten notes. The notes can be synced to mobile devices including tablets and smartphones.

- **Procedures to request LiveScribe pens**
 - SDS has a limited quantity of LiveScribe pens. Pens are distributed to students on a first come, first served basis.
 - Students will send email to sds@kennesaw.edu including their name and KSU ID number. When emailing, students will use the subject line: *LiveScribe Pen Request*.
 - Students must sign an Equipment Loan Checkout Agreement upon pickup and are required to return the pens to the SDS office by the agreed upon deadline.

I understand and agree to adhere to the procedures for utilizing note-taking assistance. I will contact Student Disability Services as early as possible to report any issues with accessing this accommodation in my classes.

Signature: _____ Date: _____